

HOW TO SET UP MY WHOZUP ACCOUNT AS MUSICIAN/DJ/ENTERTAINER.

General: complete all the information fields below to create your profile.

- 1. Personal Details:** use this section to add general information for your profile.


First Name	Last Name
<input type="text"/>	<input type="text"/>
Email	Contact Phone
<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Show email in my public profile	<input type="checkbox"/> Show contact phone in my public profile

- 2. Address:** enter your address here.

Search Address

Street Address Suburb

Postal/Zip Code State Country



Map Satellite

Church of St. Cletus, High School, Monroe Elementary School, Jefferson Intermediate School, McNair Day Camp Area, George M. Null Elementary School, McNair Park, Dollar General, Sunnysdale Mobile Home Park, Lowe's Home Improvement, St. Charles City-County Library, Kathryn..., Duchesne High School, Jaycee Park, Our Savior Lutheran Church & Preschool, St. Charles City-County Library, Kathryn...

Keyboard shortcuts Map data ©2021 Terms of Use Report a map error

3. **Skills, Genres and Gig Types:** add all your skills, genres, and gig types here. These settings will allow people, agents, and venues to find you on the platform.







Instruments / Skill Set

Genres

Gig Types

4. **Bio:** a short bio will be displayed on your public profile. You can use this section to get your story out to your fans. Make sure to keep it interesting.

Bio

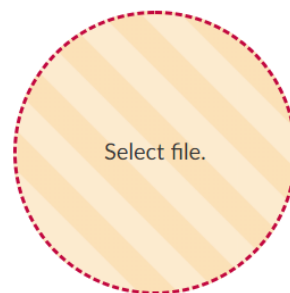
B *I* U <>      

5. Click on the “Save and Next” button to continue to section #2.

Save/Next

Profile Design: complete all the information fields below to create the profile.

1. **Profile Image:** add images and media to your public profile to ensure you stand out from the crowd. Your public profile will be viewed by anyone searching for a musician.



Show in my public profile page

2. **Background Image:** you can have up to 4 big background images for your profile page. The maximum size for each image is 2MB. For the best fit, use an image with 1920px X 1080px specifications.

Background images



3. **Profile URL:** your Profile URL is the website address that allows people to find your profile.

Profile Url (?)

<https://whozup-stage.geekseat.com.au/>

Input Profile Url

4. **Media:** these media links will showcase your talents. Be sure to use your best YouTube and SoundCloud clips.

YouTube or Vimeo Url

SoundCloud Url

5. **Played at:** use this section to add venues that you have performed at. This will auto populate from bookings.

Played At

Venues						+ Add
<input checked="" type="checkbox"/>	Name ↑	Suburb	State	Country	Add	

Rows per page: 0-0 of 0

Click on “Add” button to add a new venue.

Add Venue

Enter the venue information. This will be displayed on your profile.

Venue Name

Suburb

State

Country

Close

Submit

6. **Played With:** use this section to add musicians or bands that you have played with. You can hide this section from your public profile.

Played With Show in profile

Musicians - Bands - Artists + Add		
<input checked="" type="checkbox"/>	Name ↑	Notes

Rows per page: ▾ 0-0 of 0 < >

Click on the “Add” button to add a new Musician/Band/Artist entry.

Musician - Band - Artist

Enter the musician, band or artist information. This will be displayed on your profile.

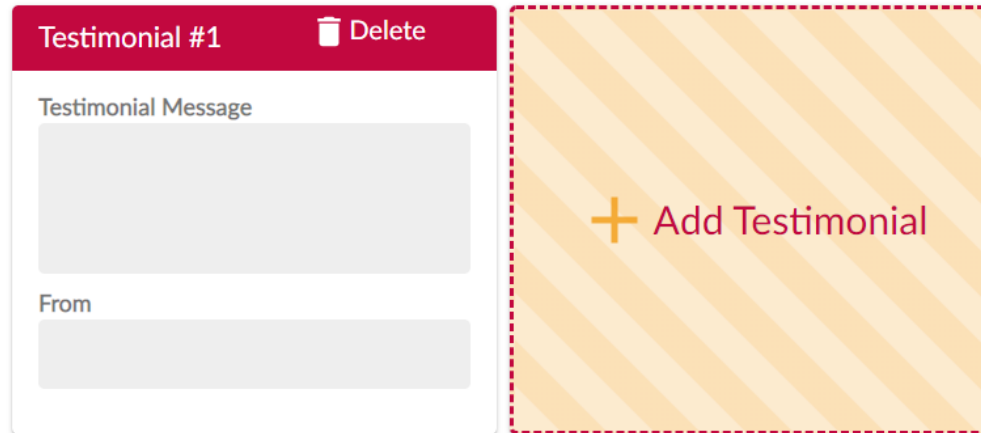
Name


Notes

[Close](#) [Submit](#)

7. **Testimonials:** use this section to add testimonials about your performances. This is where you can include positive feedback and experiences from fans.

Testimonials



Testimonial #1  Delete

Testimonial Message

From

+ Add Testimonial

8. Click “Save and Next” button to continue to section #3.

Save/Next

Links: complete all the information fields below to create your profile.

1. **Link:** help people find you all over the web. These social icons will appear on your public profile. **Tip:** You need to enter a fully formed URL, example: <http://www.yourwebsite.com>.

Website	Facebook
<input type="text"/>	<input type="text"/>
Twitter	TikTok
<input type="text"/>	<input type="text"/>
Soundcloud	Youtube
<input type="text"/>	<input type="text"/>
Instagram	LinkedIn
<input type="text"/>	<input type="text"/>
Spotify	
<input type="text"/>	

2. **Link your Upcoming Gig to your Website:** copy and paste your URL website address here to link (embed) your list of upcoming gigs to your website. This means fans will be informed when new gigs are added. **Tip:** you can customize the colors of your gig guide using the “Custom Embed Code” button below.


Embed Code

```
<iframe width="100%" height="800" src="https://whozup-stage.geekseat.com.au/embed/NjQ=?tableBgColor=ffff&tableFtColor=000000&hideToolbar=false" frameborder="0"></iframe>
```

By embedding gig schedule on your site, you are agreeing to [WhoZup policy](#)

[Copy](#) [Custom Embed Code](#)

3. **Connect to Facebook Fan Page:** automatically upload your upcoming gigs schedule on your Facebook fan page.

 [Connect To Your Facebook Page](#)

4. Click “Save and Next” button to continue to section #4.

[Save/Next](#)

Financials: complete all the information fields below to create your profile.

1. **Financial:** This information will be used to create invoices within Whozup. We will never sell, rent, or share your personal information with any third parties. If you are migrating from another invoicing program, set the “Next invoice number” to follow on from the last invoice in your previous program.

Bank Account Name

BSB Number

Account Number

ABN

Currency

Tax

Incoming Invoice Batching

Outgoing Invoice Payment Term

Incoming invoice will be batched by this option

Outgoing invoice due date

Payment Options

Next Invoice Number

2. Click “Save and Next” button to continue to section #5.

Save/Next

Privacy: complete all the information fields below to create your profile.

1. **Privacy:** manage your privacy. Here you choose who can see and find you on Whozup.

My Contact

Private

Searchable by Everyone

2. **Include Profile in Whozup Hire:** Shows or hides the profile in Whozup Hire search result.

Show your profile in Whozup Hire.



3. Click “Save and Finish” to save the profile configuration.

Back

Save/Finish